

DP TRIALS AND ASSURANCE PRACTITIONER CODE OF CONDUCT

1 Professionalism

An IMCA Accredited DP Trials and Assurance Practitioner must have a sound foundation in the general knowledge of his/her profession. In addition, appropriate certification, qualification and adequate experience to conduct his/her specific work as a DP Trials and Assurance Practitioner. He/she must keep up to date in his/her technical training and knowledge.

2 Objectivity

An IMCA Accredited DP Trials and Assurance Practitioner must adopt an impartial and objective approach in all aspects of his/her work.

3 Independence

An IMCA Accredited DP Trials and Assurance Practitioner is to be independent of the vessel when witnessing DP trials, audits or surveys.

4 Integrity

An IMCA Accredited DP Trials and Assurance Practitioner shall:

- Not be influenced by outside pressures
- Seek to reach agreements based on objective conclusions

5 Client Relations

An IMCA Accredited DP Trials and Assurance Practitioner will:

- Never bias or modify his/her professional opinions for personal gain or in response to any form of pressure from whatever source
- Only undertake trials, audits or surveys for which he/she is properly qualified
- Accept arbitration when all parties involved agree to this method of solving disputes
- recognise that his/her first duty is to his/her client instructions and endeavour to sustain an open relationship with a client whilst always observing professional integrity

6 Professional Relations

An IMCA Accredited DP Trials & Assurance Practitioner will:

- Co-operate with colleagues (where necessary) to achieve a complete and objective DP trials report
- Ensure strict confidentiality over information received from third-parties
- Follow and comply with the guidance produced by IMCA

7 Non- Compliance

An IMCA Accredited DP Trials and Assurance Practitioner will bring to the attention of the accreditation body instances where an IMCA Accredited DP Trials and Assurance Practitioner is not observing this Code of Conduct.

8 Personal Conduct

An IMCA Accredited DP Trials and Assurance Practitioner will not practice during a period when his/her judgement is, or might be, impaired through any cause and will endeavour to avoid actions which lead to the discredit of his/her own professional reputation.

9 Relationship Between the Code and the IMCA Accredited DP Trials and Assurance Practitioner

When the accrediting body is informed of an IMCA Accredited DP Trials and Assurance Practitioner non-compliance with the Code of Conduct, this will be investigated, and the practitioner given the opportunity to offer a defence or appeal. Depending on the extent of non-compliance, an IMCA Accredited DP Trials and Assurance Practitioner may have his/her accreditation suspended or permanently withdrawn. Minor failures may be dealt with by written warnings. However, repeated minor non-compliance can be considered grounds for suspension or expulsion.

10 Maintaining Accreditation

As part of the Code of Conduct, an IMCA Accredited DP Trials and Assurance Practitioner is expected to follow the scheme revalidation programme. This programme enables an IMCA Accredited DP Trials and Assurance Practitioner to demonstrate how they maintain their standards and competence levels. It is a requirement of the Accredited DP Trials and Assurance Practitioner to provide evidence of compliance against the published scheme. The cost of the revalidation programme is borne via the annual renewal fee.