

## IMCA Registration of South African In-Water Commercial Diving Training Schools

Regulation 3 of the South African *Commercial Diving Regulations, 2022* states the following:

### **“Registration**

**3. (1)** An application for registration as a registered commercial diving school, commercial diver, commercial diving supervisor, diving instructor, recompression chamber operator and a commercial diving contractor must be made to the chief inspector in the form of Annexure F together with the prescribed fee.

**(2)** A registered commercial diving school must undertake only commercial diver, commercial diving supervisor and chamber operator training for which it is registered by the chief inspector.

**(3)** Subject to subregulation (1), a commercial diving school must be registered with IMCA when conducting class II commercial diver training.”

In light of the above, IMCA has introduced a registration process for in-water commercial diving schools approved by the South African Department of Employment and Labour (DOEL). This process is only available to South African schools and has been established for the sole purpose of facilitating compliance with the above regulation.

### **Important Notes**

1. Registration with IMCA as a South African in-water commercial diving school does not in itself constitute membership of the Association. Companies wishing to apply for membership can find full details on the requirements and application process via [imca-int.com/join](https://imca-int.com/join). IMCA membership status of any company can be verified via the online directory at [imca-int.com/members](https://imca-int.com/members).
2. IMCA registered South African in-water commercial diving schools are responsible for the safe and proper conduct of their undertakings. Registration with IMCA as a South African in-water commercial diving school does not constitute a representation, warranty or guarantee by IMCA that the registered school will perform its operations safely and properly. IMCA assumes no responsibility or duty of care to any person in respect of any operations of any IMCA-registered South African in-water commercial diving school and IMCA shall not be liable in tort, contract or otherwise in respect of such operations.

### **Registration Process**

South African schools seeking registration should complete the form attached as Annex 1 and pay the initial administration fee. IMCA will verify the approval status with the DOEL and write to successful schools confirming their registration with IMCA.

Should approval of a school by the DOEL be suspended or withdrawn, the school must notify IMCA immediately and its registration will be suspended or withdrawn accordingly.

Registration must be renewed annually. IMCA will contact the school in advance of expiry to confirm registration details and seek payment of the annual administration fee.

For more information, please contact [Ali.Macleod@imca-int.com](mailto:Ali.Macleod@imca-int.com).

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IMCA makes every effort to ensure the accuracy and reliability of the data contained in the documents it publishes, but IMCA shall not be liable for any guidance and/or recommendation and/or statement herein contained. The information contained in this document does not fulfil or replace any individual’s or Member’s legal, regulatory or other duties or obligations in respect of their operations. Individuals and Members remain solely responsible for the safe, lawful and proper conduct of their operations.

# Annex 1: Application for IMCA Registration of a South African In-Water Commercial Diver Training School

This form must be completed by any South African In-Water Commercial Diving Training School seeking IMCA registration in accordance with information note 1653. Registration is only available to schools approved by the South African Department of Employment and Labour (DOEL).

If the required details are not submitted in full, the application for registration will be rejected by IMCA.

Completed forms should be submitted to [ac@imca-int.com](mailto:ac@imca-int.com).

## Applicant Details

Registered company name: .....

Trading name (if different): .....

Address: .....

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Company email address: .....

Telephone: .....

Point of contact/manager (name): .....

Point of contact/manager (email): .....

## Fees

Payment of an initial annual administration fee of **£100.00** is required. An invoice showing bank details and a secure payment link will be sent to the contact named above by email. Please provide any required invoicing information below:

Purchase order number: .....

Invoicing instructions: .....

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## Important Notes

1. Registration as an IMCA registered South African In-Water Commercial Diving School does not in itself constitute Membership of the Association.
2. IMCA-registered South African in-water commercial diving schools are responsible for the safe and proper conduct of their undertakings. Registration with IMCA as a South African In-Water Commercial Diving School does not constitute a representation, warranty or guarantee by IMCA that the registered school will perform its operations safely and properly. IMCA assumes no responsibility or duty of care to any person in respect of any operations of any IMCA registered South African in-water commercial diving school and IMCA shall not be liable in tort, contract or otherwise in respect of such operations.
3. Applications to be registered with IMCA as a South African In-Water Commercial Diving School will not be reviewed until IMCA has received the required payment of fees.

4. IMCA will verify the applicant’s approval status with the DOEL and write to successful schools confirming their registration with IMCA.
5. Should approval of a school by the DOEL be suspended or withdrawn, the school must notify IMCA immediately and its registration will be suspended or withdrawn accordingly.
6. Registration must be renewed annually. IMCA will contact the school in advance of expiry to confirm registration details and seek payment of the annual administration fee.
7. If the operations of any registered diving school (or any employee) give rise to, or cause or contribute to any claim being brought against IMCA or any of its affiliates, directors, officers or employees that registered diving school shall: (a) co-operate with IMCA and its affiliates, directors, officers and employees to ensure the effective defence of such claim; and (b) indemnify IMCA and its affiliates, directors, officers and employees against all liabilities, costs, expenses, damages and losses they suffer as a result of such claim.
8. IMCA’s total cumulative liability to any applicant/ registered diving school shall not exceed the greater of (i) the total amount of fees paid by applicant/ registered diving school in the preceding 12 months; and (ii) £2,000. This limitation on liability shall apply to claims against IMCA and/or its affiliates, directors, officers and employees and shall apply irrespective of cause and notwithstanding the negligence or breach of duty (whether statutory or otherwise) of IMCA or any other entity, party or person. This limitation on liability shall apply irrespective of whether the claim is made in tort, under contract or otherwise at law.
9. Applications for registration and any non-contractual obligations arising from or in connection with applications/ registrations shall in all respects be governed by and interpreted in accordance with English law. The courts of England and Wales shall have exclusive jurisdiction over any dispute arising from or in connection with applications to and registration with IMCA or relating to any non-contractual obligations arising from or in connection therewith.

### Privacy Notice

Data collection and processing is undertaken in accordance with the IMCA privacy policy, which sets out your rights and our responsibilities, available at [www.imca-int.com/privacy-policy](http://www.imca-int.com/privacy-policy).

Personal data provided in respect of this application is used for the following purpose(s):

- ◆ To permit compliance with subregulation 3(3) of the South African *Commercial Diving Regulations, 2022*.

### Submission

To be completed by an individual authorised to commit to these terms on behalf of the applicant school:

*I confirm that the named applicant wishes to apply for IMCA registration as a South African In-Water Commercial Diving School in accordance with the terms set out in IMCA information note 1653 and the 'Important Notes' shown above. I understand that IMCA reserves the right to suspend or withdrawn registration if it is subsequently proven that I have submitted fraudulent or deceitful information, that I have been in any way dishonest during the registration process or if the applicant/ registered diving school breaches any of its obligations to IMCA.*

Signed: .....

Name: .....

Date: .....