

Diver and Supervisor Qualification Requirements for Working in Dutch Waters and Update

In April IMCA issued information note D 04/14 regarding changes to the diving legislation in the Netherlands. The legislation now requires all divers working in Dutch waters, including nationals, to be in possession of an appropriate Dutch Diving Qualification for the type of diving activity they are undertaking. It was noted at the time IMCA would continue to monitor the situation.

In an effort to clarify the situation the Netherlands Diving Centre (NDC), who is acting as the certifying authority, has recently issued two documents (attached) in order to assist applicants understand the process. These cover the following:

- ◆ General information and costs;
- ◆ Criteria for assessment.

In order to apply for a diving certificate to operate in Dutch waters, the company or diver will need to request an application form by email at post@nddci.nl.

The processing time for applications takes a maximum of eight weeks, although this may vary due to the number of applications being processed. Companies that are applying for certificates need to take the assessment period into account prior to the mobilisation of projects, or staff to work in Dutch territorial waters.

Any new applicants who have not applied in the past for a Dutch Diving Certificate will be required to submit a “certificate of good conduct”. The statement of good conduct (in England a criminal records check) must be issued by your own (local) authority. Further details on the requirements can be found through the following link: <https://www.justis.nl/producten/vog/certificate-of-conduct/>. For planning purposes, the time it takes to obtain this certificate will be in addition to the processing time for the diving certificate.

Applicants who do not hold a diver training certificate issued within the European Community, by the Diver Certification Board of Canada (DCBC), Australian Diver Accreditation Scheme (ADAS) or Professional Diving Centre (PDC) in South Africa (providing the diver holds an ADAS certificate) will require additional evidence. If you have any concerns about eligibility or have any further questions about the application requirements, contact NDC directly before applying to ensure that you are able to provide all the necessary evidence required in support of the application.

Whilst it is clear that the system has been refined since its inception it still can be a complex process. Further details on the system are available on the NDC website. IMCA suggests however, that if you have any questions about the process, you contact NDC directly to ensure the submission is complete and to avoid any unnecessary delays in the qualification process.

NDC can be contacted at:
 NDC, Netherlands Diving Centre
 Buitenhofdreef 280
 2625 RE Delft
 The Netherlands
 Telephone: + 31 (0) 15 25 12 025
 Email: post@ndcci.nl

Further guidance on current Dutch diving legislation can be found on the following websites:

<http://www.arbocataloguswoo.nl/en.html>

http://www.ndc.nl/site/nl/uk_home.php

<http://www.inspectieszw.nl/english/index.aspx>

<http://www.government.nl/ministries/szw>

http://www.sodm.nl/sites/default/files/redactie/arbeidstijden%20in%20de%20mijnbouwsector281107_en_rev%20cls%20march%202009.pdf

<http://www.overheid.nl/english>

<http://www.nuffic.nl/en/diploma-recognition/professional-recognition/regulated-professions>



www.ndcci.nl



post@ndcci.nl



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Stichting Nederlands Duikcentrum

Certificatie Instelling

NDC-CI

Buitenhofdreef 280

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KvK 27376166

ASSESSMENT OF CERTIFICATES FOR COMMERCIAL DIVING, DIVE SUPERVISOR AND DIVER MEDIC (MEDICAL ASSISTANT)

- GENERAL INFORMATION -

INTRODUCTION

Since January 1st 2003 the present legislation came into force. There is one certification scheme for all diving, whether employed in the oil & gas industry or otherwise.

The English translation of the Dutch Working Conditions Act, Decree and Regulation is available on the [OSHA Europe website](http://www.osha.europa.eu)
<http://www.inspectieszw.nl/english/>

In 2012 the Dutch government introduced a new system of accreditation and certification based on NEN EN ISO IEC 17021 (system) & 17024 (individual) Norms.
<http://certificatie.arboportaal.nl/onderwerpen/certificatie-algemeen>

The Diver, Dive Supervisor and Diver Medic (diver medical assistant/support) and Diving Physician are regulated professions (Directive 2005/36/EC).

COMPULSORY CERTIFICATES

The following new commercial diving categories, supervisor and diver medical support are:

COMMERCIAL DIVING

Category A1	SCUBA till 9 mtrs
Category A2	SCUBA till 15 mtrs *)
Category A3	SCUBA till 30 mtrs
Category B1	SSE till 15 mtrs *)
Category B2	SSE till 30 mtrs
Category B3	SSE till 50 mtrs
Category B4	SSE till 50 mtrs + wetbell
Category C	Closed Bell / saturation diving
Dive supervisor	Working as a supervisor (A1, A2, A3, B1, B2, B3, B4 or C)

*) public order and safety (rescue)

DIVER MEDICAL SUPPORT

B2 (MAD-A)	Diver Medic A Medical support of SSE-diving
B1: (Diver First Aid)	Medical support of low risk diving work (art. 6.16 lid 4 Arbo Act) & Category A1 divers

The aims of training and certification for these certificates have been set down in the Working Conditions Law. See annexes of Working decree for the certification schemes.

Dive supervisor

<http://wetten.overheid.nl/BWBR0008587/BijlageXVIb>

Commercial Diver

<http://wetten.overheid.nl/BWBR0008587/BijlageXVIc>

Employers should make a risk inventory and evaluation (RI&E) that contains the risks for their employees during the work that they carried out. This RI&E must show the employability of the divers categories.

More information

Dutch Diving Legislation

<http://www.nado.nu/downloadables/Dutch%20Diving%20Legislation%202014.pdf>

<http://www.arbocataloguswo.nl/en.html>

<http://www.rijksoverheid.nl/documenten-en-publicaties/brochures/2010/11/12/diving-work-managing-the-risks.html>

PERIOD OF VALIDITY

The validity of certificates is limited.

The certificates will be issued with an expiration date.

CERTIFICATION SYSTEM COMMERCIAL DIVING / DIVE SUPERVISOR

The Certification system is based on the NEN EN ISO IEC 17024 Norm.

Which means that the training and certification process must be separated and certificates are issued with an expiration date.

Certificates (diver & supervisor) have an expiration date of **four years** and will remain valid when the holder can prove (logbooks / portfolio) his experience every **two years**:

- Category A1, A2 and B1: at least 20 dives in the preceding 24 months in the competency;
- Category A3, B2, B3, B4: at least 30 dives in the preceding 24 months in the competency;
- Category C: See B4 including at least 10 bell runs (closed bell) in the previous two years, of which five as a bell man and five as a lock-out diver;
- Dive supervisor A1, A2 and B1: supervised at least 20 dives in the preceding 24 months in the competency;
- Dive supervisor A3, B2, B3, B4 or C: supervised at least 30 dives in the preceding 24 months in the competency;

Every two years the certificate holder must contact the Certifying Institute for an interim control of his portfolio (logbooks).

And

The diver / supervisor certificates must be renewed (every four years) by attending an aptitude test (to demonstrate certain competences, mainly related to emergency response) practical and theoretical (dive supervisor) and the logbook/portfolio examination.

For more details read the Certification Schemes

DIVER MEDICAL SUPPORT

The diver medic certificates must be periodically renewed by attending refresher training as follows: B2/MAD-A and B1/Diver First Aid: every two years.

FOREIGN CERTIFICATES

Holders of foreign commercial diver certificates who want to dive commercially in the Netherlands must

have their certificates assessed by a certifying institute designated by the Minister of Social Affairs and Labour Employment, i.e. the NDC CI.

The following applies to holders of commercial diver or dive supervisor certificates, issued or controlled by the government of an EU-country (including countries that are party to the EER-treaty and Switzerland) including certificates ADAS/DCBC based on following a ADAS/DCBC recognized training:

There are two assessment procedures

- **Certificate issued on Equivalence (max 40 days per year working in the Dutch Sector)**
It will be possible to obtain a Dutch Certificate issued on Equivalence after an assessment. Every year the holder of this certificate must contact the Certifying Institute and announce (fill out the form) that he will work in the Dutch Sector in the coming year.
This certificate can be issued without a theoretical and/or practical exam, based on examiners report. Knowledge of Dutch Diving Legislation can be tested (oral exam) and ID-verification can be done during a SKYPE conversation or in person (visiting our office in Delft).
This certificate is issued for 4 years with the same validity conditions as the regular certificate.
or
- **For regular work, living and working in the Netherlands, (working more than 40 days per year) it will be possible to obtain the Dutch recognised certificate after an assessment, and an initial exam, incl. theoretical and practical (aptitude test/in water test) conform the certification scheme.**

Divers / Dive supervisors trained outside the EU/EER (except ADAS and DCBC) must comply with the Dutch certification scheme, which means exams (initial exam theoretical and in water test).

LEGISLATION

Certification schemes

From 2012 the Labour Department of the Dutch Ministry of Social Affairs and Employment (SZW) will use another system of accreditation and certification. This means new legislation for all professions covered by the term "high-risk labour", such as asbestos, industrial hygiene, vertical transport and hyperbaric labour, which diving work is part of.

<http://www.government.nl/ministries/szw>

The Dutch system is based on the ISO/IEC 17024 Norm.

The Foundation of Hyperbaric Labour – SWOD – www.werkenonderoverdruk.nl is the portal between government and the sector Hyperbaric Labour (diving, caisson and hyperbaric medical institutes). Under SWOD operates the Central College of Experts, in which the experts of the branch representatives are involved in the processes.

The Foundation SWOD has a tripartite membership: an independent chairman and the other members of the board represent the relevant disciplines, inc: civil diving industry, Ministry of Defence and fire service divers.

The foundation SWOD develops and manages

- The Health and Safety Catalogue (www.ArbocatalogusWoO.nl)
- The Certification Schemes
- The Itembank (theoretical & practical)
- A public register (digital) with all the certificate holders allowed to work in the Dutch Sector

The documents must be approved by the Ministry of Social Affairs and Employment (SZW).

The General College of Experts (SWOD CcvD) represents the diving industry, contractors, employers and employees.

DIVER TRAINING

Diver training institutes must be approved by the Certifying institute(s) based on a SWOD document.

Certifying institute(s)

The NDC CI is designated a certifying institute for

certification of divers, diver medics, dive supervisors, and diver medical doctors in the civil sector by the Minister of Social Affairs and Labour based on a positive review by the Council of Accreditation www.rva.nl.

CERTIFICATION

Certificates will be issued:

- Initial (theoretical/practical exam) after following an approved training in the Netherlands;
- Initial (theoretical/practical exam) after following an approved training (recognized certificates issued by authorities) outside the Netherlands;
- Equivalence;
- Recertification.

For more details see the brochure

CRITERIA FOR ASSESSMENT OF DIVING CERTIFICATES

Application

Please fill out the application form and mentioned your choice (what kind of assessment/certificate and your competency). You will receive a confirmation of receipt with the invoice (payment instructions) within 8 days. When payment is received and the completed and signed application form is received including documents needed your application is admissible. Do not forget the statement of good conduct. Your file will be handed over to the examiner. Based on his report you will be invited for the next phase.

After payment and receipt of all the necessary documentation (logbooks, training and preceding 24 months, certificates, ID, statement of good conduct etc) your file will be handed over the examiner for the portfolio/logbook investigation (assessment). An examination of the application lasts 6 weeks.

Note: In The Netherlands you must show certificates issued by authorities.

A statement of good conduct (not older than 3 months) issued by authority and/or police department is necessary to make certain you don't have a criminal record.

<http://justis.nl/producten/vog/certificate-of-conduct/>
Does not apply to divers with a Dutch nationality.

COSTS

See

http://www.ndc.nl/site/nl/opleidingen_beroeepsduiker_tarieven.php

Example

Phase I portfolio-study Category A (SCUBA 1 till 3)

- Regular Dutch Diving Certificate **excluding** Certificate issued on Equivalence; **or**
- Certificate issued on Equivalence

€ 300,00

Phase I portfolio-study Category A (1 till 3) / B (1 till 4) (SCUBA and SSE + wetbell)

- Regular Dutch Diving Certificate excluding Certificate issued on Equivalence; **or**
- Certificate issued on Equivalence

€ 400,00

Phase I portfolio-study Category C (1 till 3) / B (1 till 4) (SCUBA and SSE + wetbell) / C (Closed Bell)

- Regular Dutch Diving Certificate excluding Certificate issued on Equivalence; **or**
- Certificate issued on Equivalence

€ 550,00

Phase I portfolio-study C (Closed Bell)

- To extend the competency to higher grade of a Regular Dutch Diving Certificate and / or Certificate issued on Equivalence;

€ 250,00

SKYPE ID-verification + oral exam Knowledge Dutch Diving Legislation
Extra fee € 200,00

!!! Regular Dutch Diving Certificate **including** Certificate issued on Equivalence (within one year do Phase II = the exams theoretical and practical)

Phase I portfolio study Category A (SCUBA 1 till 3) **including** SKYPE conversation (oral exam knowledge Dutch Diving Legislation)

€ 500,00

Phase I portfolio study Category A (1 till 3) / B (1 till 4) (SCUBA and SSE + topup wetbell)

Portfolio-study including SKYPE conversation (oral exam knowledge Dutch Diving Legislation)

€ 600,00

Phase I portfolio study Category C = A3 / B4 (SCUBA and SSE + wetbell) & C (Closed Bell)

Portfolio-study **including** SKYPE conversation (oral exam knowledge Dutch Diving Legislation)

€ 700,00

Regular Dutch Diving Certificate

Phase II Theoretical exams

Category A € 300,00

Category B € 200,00

Category A/B € 400,00

Category C € 200,00

Category A/B/C € 500,00

Phase III practical exams

Category A € 400,00

Category B 1 till B3 € 550,00

Category B 4 € 750,00

Category C = practical exam on level B4

Yearly announcement (six weeks before yearly expiration date) for an Certificate on Equivalence (not for Dutch nationality)

Category A € 125,00

Category B € 150,00

Category C € 200,00

Yearly announcement (received later than the six weeks before the yearly expiration date) for an Certificate of Equivalence (not for Dutch nationality)

Category A € 150,00

Category B € 175,00

Category C € 250,00

For more details see the list on the website.

An aptitude test or extra theoretical exam is possible. Is on written offer.

Prices mentioned are exclusive of VAT 21%

http://www.ndc.nl/site/nl/opleidingen_beroeepsduiker_tarieven.php

Prices are valid till December 2014. All prices may be subject to change without notification!

Your application will be processed after receipt of your payment and receipt of all the documents

needed.!

Example: Process in a nutshell (you have a certificate issued by an authority EU/EER-zone): payment Phase I = paperwork > after positive review > SKYPE conversation for ID and oral exam Knowledge Dutch Diving Legislation > issuing Certificate of Equivalence Phase II = invitation for theoretical exam > after payment > you can visit the NDC in Delft for your theoretical exam > passed for theoretical exam > Phase III invitation for practical exam, the aptitude test > after payment you will receive further details. When you passed for the aptitude test the Dutch Certificate will be issued.

When you are not passing for the theoretical exam, you can do a re-exam.

For assessment Dive Supervisor and Diver Medic we have other detailed information in other brochures.

When applying for regular certificate: Theoretical exam (phase II) must be done within 12 weeks after positive review paper work. The practical exam (phase III) must be done within 6 months after passing the theoretical exam.

If the applicant is not responding on invitations his file will be closed after 1 year.

COMPANIES

If companies want an extra session on short notice they can contact the NDC.

For an extra session in the Netherlands an extra of € 750,00 per day (6/8 hrs per examiner) will be charged.

For an extra session in the Aberdeen/London an additional € 900,00 per day (6/8 hrs per examiner) will be charged, flight and hotel costs excluded.

For an extra session in the Netherlands in the evening or weekend an amount of € 1500,00 per day (6/8 hrs per examiner) will be charged.

Exclusive location.
Excluding travel- and hotel expenses.

Or in the office in Delft, the Netherlands, if available.
The NDC will not charge extra costs for using the meeting room.

APPEALS

Certification and assessment is subject to the rules set out in the Working Conditions Legislation and the General Law on Government procedures.

Appeals against decisions may be made to the NDC Appeals Committee within 6 weeks of receipt of the decision

CONDITIONS OF PAYMENT

Unless otherwise agreed in writing, all payments must be made in advance without any rebates or compensation. In case of failure to qualify or leaving before completion there will be no reimbursement of payments. Overdue payments will be subject to an interest charge of 1% per month over the unpaid amount, to be charged as of date of billing and counting part of a month as a full month. In case of non-payment all extra out-of-court costs will be charged, including charges for legal assistance. These charges will be 15% of the amount due plus 21% VAT with a minimum of € 70,- plus 21% VAT.

All legal disputes will be decided upon by the applicable Court of the District Rotterdam.

without prejudice of changes of legislation

CANCELLATIONS

All applications for assessment are final from the moment that the signed application form is received by the NDC. Or a positive reaction on a written offer (by email). In case of cancellation or non-completion the full fee will nonetheless remain due.

LIABILITY

Except in case of malice or gross culpability on the part of the NDC, the NDC is not liable for any damages to persons and/or goods during or in connection with training or any other activities of the NDC.

ENQUIRIES

NDC CI	
Buitenhofdreef 280	
2625 RE DELFT	
Phone	+ 31 15 2512025
Internet	www.ndcci.nl
E-mail	post@ndcci.nl



www.ndcci.nl



post@ndcci.nl



+ 31 (0) 15 2512025

Stichting Nederlands Duikcentrum
Certificatie Instelling
NDC-CI
Buitenhofdreef 280
2625 RE DELFT
KvK 27376166

CRITERIA FOR ASSESSMENT OF DIVING CERTIFICATES

PLEASE READ THE BROCHURE WITH GENERAL INFORMATION

DUTCH DIVING CATEGORIES DIVER / DIVE SUPERVISORS

Category A1	SCUBA till 9 mtrs
Category A2	SCUBA till 15 mtrs *)
Category A3	SCUBA till 30 mtrs
Category B1	SSE till 15 mtrs *)
Category B2	SSE till 30 mtrs
Category B3	SSE till 50 mtrs
Category B4	SSE till 50 mtrs + wetbell
Category C	Closed Bell / saturation diving

*) public order and safety (rescue)

Employers should make a risk inventory and evaluation (RI&E) that contains the risks for their employees during the work that they carried out. This RI&E must show the employability of the divers categories.

WORKING CONDITIONS LEGISLATION

The aims of training are laid down in the Dutch Working conditions legislation (Working Conditions Law, Act, regulation and guidance).

See

<http://www.nado.nu/downloadables/Dutch%20Diving%20Legislation%202014.pdf>

And the Dutch Health and Safety Catalogue Hyperbaric Labour (Working Conditions Catalogue) www.ArbocatalogusWoO.nl

http://osha.europa.eu/fop/netherlands/en/legislation/index.html?set_language=en

INDIVIDUAL ASSESSMENT

Divers and dive supervisors who do not hold a Dutch certificate and wish to work in the Netherlands or on the Dutch Continental Shelf, must have their certificates assessed.

The special arrangement for 'old' British HSE certificates (before 1998) ended on the 1st July 2012.

THE ASSESSMENT PROCEDURE

The following applies to holders of commercial diver or dive supervisor certificates, issued or controlled by the government of an EU-country (including countries that are party to the EER-treaty and Switzerland) including certificates ADAS and DCBC based on following a ADAS and DCBC recognized training:

There are two assessment procedures

- 1. Certificate issued on Equivalence (max 40 days per year working in the Dutch Sector)**
It will be possible to obtain a Dutch Certificate issued on equivalence after an assessment. Every year the holder of this certificate must contact the Certifying Institute and announce (fill in the form) that he will work in the Dutch Sector in the coming year. This certificate can be issued without a theoretical and/or practical exam, based on examiners report. Knowledge of Dutch Diving Legislation can be tested (oral exam) and ID-verification can be done during a SKYPE conversation and/or in person

(visiting our office in Delft). This certificate on equivalence is issued for 4 years with the same validity conditions as the regular certificate.

or

2. **For regular work, living and working in the Netherlands, (working more than 40 days per year)** it will be possible to obtain the Dutch recognised certificate after an assessment, and a complete initial exam, incl. theoretical and practical (aptitude /in water test) conform the relevant certification scheme (approved by government).

Divers / Dive supervisors trained outside the EU/EER (except ADAS/DCBC) must comply with the Dutch certification scheme. Which meant exams (initial exam theoretical and practical (aptitude/inwater test))

(!) Every individual without the Dutch nationality who wants to work in the Netherlands or on the Dutch Continental Shelf must have a statement / certificate of good conduct.

This statement should not be older than 3 months.

For more information, see:

<http://www.justis.nl/producten/vog/certificate-of-conduct/>

(Police certificate for immigration purposes / to be certain you don't have a criminal record – please contact your own authorities / police department)

(!) Every individual not having the Dutch Nationality who wants to work in the Netherlands or on the Dutch Continental Shelf must know the Working Conditions Law in his working area. (The Dutch Diving Legislation)

The **commercial diver** can do a self study to prepare himself for the oral exam during a SKYPE conversation and/or in person.

The **dive supervisor** must prove that he has followed recently an approved training Dutch Diving Legislation no longer than 3 months ago. The theory exam knowledge Dutch Diving Legislation must be made.

(!) The relevant certificate(s) is/are assessed for

validity, equivalence, authenticity and rightful ownership. (Original certificate(s) must be shown to the certifying institute by SKYPE and/or in person)

(!) The holder, when his relevant certificates are older than 2 years, must meet at least the validity requirements of working experience as mentioned in the Dutch legislation (see certification schemes).

The holder has to prove (logbooks / portfolio) his experience in the preceding 24 months:

- Category A1, A2 and B1: at least 20 dives in the preceding 24 months in the competency;
- Category A3, B2, B3, B4: at least 30 dives in the preceding 24 months in the competency;
- Category C: at least 10 bell runs (closed bell) in the previous two years, of which five as a bell man and five as a lock-out diver (and the 30 dives for Cat B4 as well);
- Dive supervisor A1, A2 and B1: supervised at least 20 dives in the preceding 24 months in the competency
- Dive supervisor A3, B2, B3, B4 and C: supervised at least 30 dives in the preceding 24 months in the competency.

Option 1 Apply for an Certificate of Equivalence Phase I logbook/portfolio (= documentation of the dives made during relevant training), logbook of the past 24 months (validity requirement) and verification of the relevant certificate(s) issued by authorities.

After a positive review of the logbooks and documentation of the training the applicant will receive further details about the process

Phase II: Oral exam knowledge Dutch Diving Legislation, ID verification by SKYPE or in person
Note: **extra theoretical exam** (knowledge of diving procedures) and/or **an aptitude test** (actual in water test / dive – emergency procedure on the dive site) can be part of this procedure. The extra costs will be specified in a written offer.

Option 2: Apply for an Dutch Certificate (initial exam)

Phase I logbook/portfolio (documentation of the dives made during relevant training), logbook of the past 24 months (validity requirement) and verification of the relevant certificate(s) issued by authorities

After a positive review of the relevant logbooks and documentation of the training the applicant will receive further details about the process:

Phase II: complete theoretical exam

Phase III: complete practical exam (an aptitude test / inwater test in the competency).

The costs will be specified in a written offer.

See also

http://www.ndc.nl/site/nl/opleidingen_beroepsd_uiker_tarieven.php

Note: Dive supervisor with a valid IMCA, DCBC, ADAS certificate have to show his dive supervisor logbook of the past 24 months (send copy) and proves he followed an approved Training Dutch Diving Legislation (= phase I)
Phase II = theoretical exam knowledge Dutch Diving Legislation. The dive supervisor will not follow a Phase III practical exam. This is based on an agreement with IMCA. These supervisors have followed an internship as a trainee under supervision of a senior supervisor.

Note: Dive supervisor with other Dive Supervisor Certificate issued by authorities (EU/EER-zone) and/or outside the EU/EER-zone:

Please also forward more details about the training & program and training standards (translated in Dutch and/or English). A written offer will follow for the study to find out if the training/standards are equal.

VALIDITY REQUIREMENTS

For more details see the Certification Schemes Hyperbaric Labour www.werkenonderoverdruk.nl

Dutch validity requirements:

A Dutch Certificate can be issued on

- Equivalence;
- Initial (theoretical / practical exam); and
- 4-yearly Recertification;

Every 2-years a portfolio (logbook) study has to take place.

The holder has to prove (logbooks / portfolio) his experience in the preceding 24 months:

- Category A1, A2 and B1: at least 20 dives in the preceding 24 months in the competency;
- Category A3, B2, B3, B4: at least 30 dives in the preceding 24 months in the competency;
- Category C: at least 10 bell runs (closed bell) in the previous two years, of which five as a bell man and five as a lock-out diver (and the 30 dives for Cat B4 as well);
- Dive supervisor A1, A2 and B1: supervised at least 20 dives in the preceding 24 months in the competency
- Dive supervisor A3, B2, B3, B4 and C: supervised at least 30 dives in the preceding 24 months in the competency.

Every 4 years Recertification (a portfolio (logbook) study + exam)

Diver: Every 4 years examination of the working experience with logbook/portfolio an aptitude test (to demonstrate certain competences, mainly related to emergency response).

The dive supervisor: Every 4 years a theoretical and practical exam.

EQUIVALENCE

HSE CERTIFICATES ISSUED BEFORE 1998

These certificates (A5 format) will be considered equivalent as follows:

Part IV	– Category A3
Part I	– Category B4
Part II	– Category C

This holder can usually not show the dives made during their initial training, therefore they don't have to send their training period – copy of HSE certificate issued before 1998 is needed and

sufficient.

HSE CERTIFICATES ISSUED AFTER 1997

The British HSE SCUBA will usually be considered equivalent to Dutch Certificate Category A3.

The following combination of certificates will usually be considered equivalent to Dutch Category B4:

HSE SCUBA + HSE SSE + HSE TopUp + (IMCA) tools training or equivalent as shown in logbook + the following total amount of logged diving minutes: 2230 minutes total, including at least 1580 minutes 0-15 meters; 360 minutes 15-30 meters; 120 minutes 30-40 and 40-50 meters at least 170 minutes in open water with a total bottom time of at least 75 minutes.

A combination of diving training and/or working experience is possible.

The dives (the working dives to meet the training standard or validity requirement) cannot be done in the Dutch Sector.

HSE Category C (Closed Bell) will usually be considered equivalent to Dutch Certificate Category C.

SCUBA and SSE + SSE Top Up is an admission requirement for Category C therefore the applicant for Category C must send his SCUBA and SSE documentation as well.

CERTIFICATES OUTSIDE EU/EER

At this moment these divers have only one option: Applying for certification issued on initial exam.

Except ADAS or DCBC certificates. This can be achieved by an agreement mutual recognition.

ADAS CERTIFICATES

The Dutch qualifications compare in general to the training standards of ADAS as follows:
Dutch Category B4 – ADAS Part 3
Dutch Category C – ADAS Part 4 (Closed Bell)

DCBC CERTIFICATES

The Dutch qualifications compare in general to the training standards of DCBC as follows:
Dutch Category B4 – Unrestricted Surface Supplied Diver
Dutch Category C – Closed Bell Diver

Note: the diver training (institute) must be recognized by ADAS or DCBC.

IDSA TRAINING STANDARDS

The Dutch qualifications compare in general to the training standards of the International Diving Schools Association as follows:

Category A3 – IDSA level 1
Category A3&B4 – IDSA level 3
Category C – IDSA level 4

Be aware that you need a certificate issued by the authorities as well.

AUTHENTICITY

All applicants must submit (copy/scan) original certificates and logbooks for inspection.

For the logbook examination, for instance, the most important dives are:

- Those made during training (for the comparison with the Dutch training standards);
- Supposing the diver training course took place more than two years ago: The dives made during the past 24 months. (The validity requirement is implemented)

Divers who do **not** hold an HSE, PDC, INPP, ADAS or DCBC certificates (issued by following a training recognized by HSE or ADAS or DCBC) must further submit full information on their training school, i.e. training course information, training programme, textbooks, syllabi, etc.

With the application form the applicant sends

- Diver/dive supervisor: Copies/Scans of relevant certificates issued by authorities;
- Diver: Copies/Scans of your dives logged during your diver training course;
- Diver: Copies/Scans of the dives logged to meet the Dutch requirement initial (amount

- of diving minutes etc);
- Diver / dive supervisor: Copies/Scans of the (supervised) dives logged in the preceding 24 months.
- Diver: Copy / scan of your recent Diver medical.
- Dive Supervisor: Copy/scan of your approved training Dutch Diving Legislation

Please be aware that the copies of the logbooks must have at least the following information: page number, your signature, signature of the supervisor, company stamp!

APPLICATION

Please fill out the application form and mention your choice (kind of certificate / competency). You will receive a confirmation of receipt with the invoice (payment instructions) within 8 days. When payment is received and the completed and signed application form is received including documents needed your application is admissible. Do not forget the statement of good conduct. Your file will be handed over to the examiner. Based on his report you will be invited for the next phase.

Note: in The Netherlands you must show certificates issued by authorities.

So please be aware that you must show a certificate (professional training) issued by authorities. See for categories / modules - first page.

RIGHTFUL OWNERSHIP

Rightful ownership of certificates will be checked with the relevant government department and/or the training school. (Be aware that you give the right details of addresses of your training school or certifying body)

METHOD OF ASSESSMENT

PAPER CHECK

The application form must be filled out completely. Incomplete applications will not be taken into consideration.

When the logbook(s) contain(s) illegally made (or supervised) dives the applications will not be taken into consideration. (Illegal dives are dives done in the Netherlands before assessment)

If an application is found to be untruthful the certificate will be refused.

INTERVIEW/ APTITUDE

All applicants will be invited to appear before the Certifying institute (examiner/auditor).

The ID verification can be done face-to-face during an exam and/or by Skype.

Original certificates, diver medical and original logbooks must be shown as well (in SKYPE or in person).

A copy of the statement/certificate of good conduct sent by email is needed.

INWATER ASSESSMENT

Certificate of Equivalence: If the examiner deems it necessary, the applicant may be subjected to inwater assessment.

Certificate initial exam: Based on logbook (training and working experience) examination the aptitude test will be organised. The costs will be specified in a written offer.

All applicants must be able to show a valid dive medical certificate issued by a recognized diving doctor.

For the inwater assessment, the applicants have to bring suitable clothing/ regular personal diving equipment (safety shoes, diving suit)

FAQ

I have a Dutch Certificate issued on Equivalence but I did not pass for my Certification process initial exam.

The certification coordinators will discuss your file and based on your results making a decision. It is possible that your Certificate of Equivalence will be withdrawn.

I have a regular Dutch Certificate (based on initial or recertification) and I have recently followed a higher training course.

You have a Dutch Certificate Competency A (SCUBA).

You obtained outside the Netherlands the Category B4 (SSE + Wetbell). You sent your recently obtained certificate Category SSE + Wetbell issued by authorities including the dives you made during that relevant training course. You must follow the complete Dutch theoretical and practical exam Category B4 for a new initial certificate.

You can choose for the Dutch Certificate issued on Equivalence – (not for Dutch nationality). Your certificate changes based on initial and/or recertification for Certificate issued on Equivalence (for incidental work in the Dutch Sector 40 days per year).

You must announce every year you want to work in the Dutch Sector in the coming year. Including meeting the same validity conditions as a regular certificate.

You have a Dutch Certificate Competency A3 B4 (SCUBA, SSE + Wetbell)

You obtained outside the Netherlands the Category C (Closed Bell) competency. You sent your recently obtained certificate Category C issued by authorities including a scan of the dives you made during that relevant training course – you must do the theoretical exam Category C - a new certificate will be issued with the same dates related to B4 competency. You can combine this with your 2-yearly portfolio study and/or 4-yearly recertification category B4. If your Category C Certificate is obtained longer than 1 year ago, please forward as well the Closed Bell dives of the past 24 months to be certain that you meet the validity requirement of Category C as well.

You can choose for the Dutch Certificate issued on Equivalence – Your certificate changes in Certificate issued on Equivalence (for incidental work in the Dutch Sector 40 days per year). As soon as you passed for your theoretical

exam C the certificate can change in a regular certificate.

With a certificate of equivalence you must announce every year you want to work in the Dutch Sector in the coming year. (not for Dutch nationality). The same validity conditions as a regular certificate apply. Your B4 certificate is leading for the dates as well.

Example **dive supervisor** certificate:

You have a Dutch Certificate Dive Supervisor Competency B4 (SSE + wetbell)

You obtained outside the Netherlands the IMCA (ADAS or DCBC) Dive Supervisor Category C (Closed Bell). You sent your recently obtained Supervisor Certificate Closed Bell to the NDC. A regular Dutch certificate will issued with the same dates related to Dive Supervisor Certificate B4 competency.

You can combine this with your 2-yearly portfolio study and/or 4 yearly recertification category B4

This message is special for divers with a Dutch nationality with permanent residence in the Netherlands

De wetgeving “EU dienstenrichtlijn beroepskwalificaties” is specifiek gericht op de binnen de EU migrerende arbeider. Nederlanders behoeven bijvoorbeeld geen Verklaring omtrent het Gedrag te overleggen bij gereguleerde beroepen omdat het Werkveldspecifieke Certificatieschema dit ook niet vereist bij deelnemers aan opleidingen verzorgd in Nederland. Het certificaat verstrekt op basis van gelijkwaardigheid is in eerste instantie niet bedoeld voor Nederlanders. Een certificaat op basis van gelijkwaardigheid wordt in dit geval wel verstrekt voor één jaar. Dit biedt de Nederlandse aanvrager maximaal één jaar de gelegenheid om alle theorie- en praktijkexamens te doen. Het reguliere certificaat wordt verstrekt op basis initieel examen (theorie en praktijk). Het certificaat verstrekt op gelijkwaardigheid is wel beperkt tot 40 werkdagen in een jaar. Derhalve luidt het advies regel z.s.m. uw certificering.

Noot: Na één jaar kan het certificaat verstrekt op basis van gelijkwaardigheid niet verlengd worden. De Nederlandse duiker met buitenlandse

duikpapieren is dan voor de Nederlandse sector geschorst tot dat hij slaagt voor het examen.

CONDITIONS

For the appeals procedure, costs and conditions of payment see the general information on assessment of certificates for commercial diving dive supervisor and diving medical assistance.

Address NDC CI

NDC Certificatie Instelling
Buitenhofdreef 280
2625 RE DELFT
The Netherlands

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